

Ivy Preparatory Academy

Finance Committee Work Plan FY 2022

DRAFT

July	August	September	October	November	December
<ul style="list-style-type: none"> • June 2021 financial package • Submit June DE46 • Start submitting FY21 audit documentation 	<ul style="list-style-type: none"> • July 2021 financial package • Submit July DE46 • Complete FY21 audit submission and await results • Submit FY21 Final Budget (08.31.2021 by 5pm) • Review MOE before submitting FY22 IDEA budget 	<ul style="list-style-type: none"> • August 2021 financial package • Submit August DE46 • Submit DE46 FY21 Final Actual Report (09.30.2021 by 5pm) • Final FY21 Federal Program drawdowns 09.30.2021 • SCSC Monitoring visit • Review Camp Bow Wow proposal • Draft roll-out plan for Annual Fundraising Campaign • Discuss FY22 Budget revisions • Review FY21 annual audit report • Review revised financial policy 	<ul style="list-style-type: none"> • September 2021 financial package • Submit September and October DE46s due • Submit FY21 audit to Department of Accounting and Audits • Federal Program Completion reports due by 10.31.2021 • SCSC monitoring visit (10.03.2021) • Present FY22 Amended Budget DRAFT for review • Provide status update for Atlanta Humane Society • Provide status update for Camp Bow Wow • Discuss current annual giving campaign and along with board giving • Bond update • Charter renewal update 	<ul style="list-style-type: none"> • October 2021 financial package • Submit October DE46 • Present FY22 Amended Budget DRAFT for review • Provide status update for Atlanta Humane Society • Provide status update for Camp Bow Wow • Discuss current annual giving campaign and along with board giving • Bond interest payment update • Charter renewal update 	<ul style="list-style-type: none"> • November 2021 financial package • Submit November DE46 • Present FY22 Amended Budget DRAFT for review • Provide status update for Camp Bow Wow (A. Badon to provide update) • Fundraising Plans and Goals

January	February	March	April	May	June
<ul style="list-style-type: none"> December 2021 financial package Update FY22 Amended Budget Submit December DE46 Bond Document Discussion Discuss Debt Reduction Plan including Board Fundraising Efforts 	<ul style="list-style-type: none"> January 2022 financial package Present FY22 Amended Budget to the Finance Committee Submit January DE46 Review upcoming renewal vendor contracts Federal Programs monitoring visit 	<ul style="list-style-type: none"> February 2022 financial package FY22 Amended Budget - 1st Public Hearing following Mid-Term Allocation adjustment to be held before monthly board meeting Submit February DE46 	<ul style="list-style-type: none"> March 2022 financial package FY22 Amended Budget - 2nd Public Hearing to be approved during the monthly board meeting Start work on FY23 Initial Budget Submit March DE46 	<ul style="list-style-type: none"> April 2022 financial package Present FY23 Initial Budget to Finance Committee FY23 Initial Budget - 1st Public Hearing to be held before monthly board meeting Submit April DE46 Umbrella Insurance renewal FY24 vendor contract review renewals 	<ul style="list-style-type: none"> May 2022 financial package FY23 Initial Budget - 2nd Public Hearing to be approved during the monthly board meeting Submit May DE46

- Date for the Federal Programs Conference, GaDOE Year-End Conference, SCSC conference and others are not currently scheduled.
- Ongoing strategic planning for debt restructuring and board fundraising events