

ANNUAL AFFIRMATION FOR GOVERNINGBOARD MEMBERS
Adopted by the Ivy Preparatory Academy Governing Board
on November 30, 2021

As a Governing Board member of Ivy Preparatory Academy, I understand and affirm that I am responsible—collectively with my fellow board members—for ensuring effective governance of fiscally sound programs as well as strategic direction of the organization. Further, I understand that my duties and responsibilities include the following:

1. **I am morally responsible** for the overall health and well-being of this organization. As a member of the board, I have pledged myself to help realize the vision, which is to cultivate leaders who manifest change in the world. As a member of the board, I have pledged myself to help realize the mission, which is to foster a culture of collaboration, passion for learning, integrity, and servant leadership.
2. **I am fiscally responsible**, with the other board members, for this organization. It is my duty to know what our budget is, to be active in planning that budget, and planning the fundraising to meet that budget.
3. **I am legally responsible**, along with other board members, for this organization:
 - a. I am responsible to know and approve all policies and to provide oversight of the implementation of policies and resulting programs.
 - b. I will attend all governing board and meetings of committees to which I have been appointed unless circumstances beyond my control prevent my attendance, and I will be available for home consultation.
 - c. I will read materials sent to me in advance of governing board and committee meetings.
 - d. I understand that if I am absent three or more times in a year from governing board meetings that I will resign from the board.
 - e. I know that if I neglect my duties or if I act in bad faith, it may be possible for me to be held personally liable in suits brought by a private person, a business, a governmental entity, or even the organization itself. However, I understand that I am not responsible for the day-to-day operations of the organization as these are the responsibility of the Head of Schools and the Chief Financial Officer.
 - f. My one direct management responsibility, along with other members of the board, is the selection and supervision of our two executives: the Head of Schools and the Chief Financial Officer.
4. **I will participate** in at least 12 hours of state-approved board member professional learning in addition to board member onboarding and orientation.
5. **I will be accessible** to staff and other board members as needed in person, by phone, or by email and I will fulfill board commitments within agreed-upon timeframes and due dates.
6. **I will communicate** effectively and will respect the diverse opinions of others.
7. **I will serve** on at least one committee and I will learn about the organization by reading financial reports and other documents in advance of board meetings and work sessions.
8. **I will share resources and talents** with the organization, including expertise, contacts for financial support, and contacts for in-kind contributions.

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9. **I will give** what is for me a significant donation. I may give this as a one-time donation each year, or I may pledge to give a certain amount several times during the year. Specifically, I will support Ivy Preparatory Academy by making a meaningful financial gift to the organization of at least \$1,000 each fiscal year.
10. **I will work to raise money for Ivy Preparatory Academy** through individual solicitation, planning and hosting special events, writing mail appeals, leading fundraising campaigns, and in other ways best suited for me. Specifically, I will solicit the financial and in-kind support of others, including employers and friends, and raise at least \$4,000 in cash donations made to Ivy Preparatory Academy each fiscal year, in addition to my personal contribution. Furthermore, I will collaborate with my fellow board members to plan and host at least two fundraisers each fiscal year.
11. **I will act with the care and loyalty** required of board members, and put the interests of the scholars and the organization first. I will observe the organization's conflict-of-interest policy in letter and spirit, taking care to disclose publicly any conflicts that arise in the course of my business or the organization's, and to recuse myself from decisions that create or appear to create a conflict of interest for me.
12. **I promise to preserve the investment of time and money** made over the years by all the donors and volunteers who created this organization and brought it to this point. Every board member is making a statement of faith to carry out the above agreements to the best of our ability, each in our own way, with knowledge, approval, and support of all.

In its turn, Ivy Preparatory Academy is responsible to me in a number of ways:

1. **I will receive**, without request, regular academic reports that allow me to review Ivy Preparatory Academy's educational position.
2. **I will receive**, without request, regular finance reports that allow me to review Ivy Preparatory Academy's financial position.
3. **I will receive**, without request, regular operations reports that allow me to review Ivy Preparatory Academy's operational position.
4. **I can call** on the Head of Schools and the Chief Financial Officer to discuss reports, programs, policies, goals, and objectives.
5. **Board members, the Head of Schools, and the Chief Financial Officer will respond** in a straightforward and thorough fashion to any questions I have that I believe are necessary to carry out my fiscal, legal, or moral responsibilities to this organization.
6. **Indemnification insurance** will be provided for board members.

Board Member Name and Signature

Date