## IVY PREPARATORY ACADEMY Public Charter School of Excellence

February 2019 Financial Reporting


March 21, 2019

## Ivy Preparatory Academy

## Board Meeting: March 2019

CFO Report

## Monthly Financials:

- Requesting the approval of the January 2019 financials presented in the February 28, 2019 board meeting.
- February 2019 Financials have been distributed for review and will be presented during the meeting.


## FY19 Amended Budget:

- The FY19 Amended Budget was adopted by the Board in the February 28, 2019 meeting.


## FY2020 QBE Appropriation Projections:

- On March 15, 2019, GaDOE distributed the FY20 QBE Appropriation Projections. Total QBE is estimated to be $\$ 4,959,912$. An additional $\$ 112,110$ in QBE funding and $\$ 228,922$ in the State Special Charter School Supplement make up the total increase of $\$ 341,032$. This would provide additional funding of $\$ 681$ per FTE.


## Five Year Projections:

- A draft of the Five Year Projection covering FY20 through FY24, and a proposed uniform salary scale has been distributed to the board for review and discussion.


## Sale of Outparcel:

- A property offer has been presented to purchase the school's outparcel.


## Federal Program Monitoring Visit:

- Title and IDEA successfully completed the federal programs monitoring visit on March 15, 2019.


## Financial Compliance:

- The school has been flagged as high risk by the SCSC due to our CPF score designation of "Falls Far Below". This is, and has been, indicated in the FY18 Comprehensive Performance Framework Results portion of the monthly financial reports. As a result, we will need to provide previous month financial data to the commission by the $20^{\text {th }}$, or in some case the 22 nd, of the month.


## Nutrition Reporting:

- An appeal letter for the penalty assessed during the November 2018 Nutrition audit has been sent, we are awaiting a response from GaDOE.


## Human Resources:

- The third and final CPI reporting for FY19 is underway.
- Intent to Return letters have been submitted to Human Resources.
- The school held Interview Day on March 2, 2019. Offers have been made to several candidates to fill upcoming vacancies.


## Registration:

- An in-person and online lottery was held for grades K-8 on March 9, 2019. As of March 18, 2019, there were (96) Confirmed; (67) Pending; (9) Declined; (163) Seats Available; and (149) Waitlisted.
- FTE at February month-end was 491. Currently, there are 457 FTEs enrolled for FY20. This is comprised of 359 re-enrollments and 98 lottery acceptances.
- Work has begun on the Civil Rights Data Collection due in April 2019.


## Gwinnett Federal Programs:

- All FY18 federal programs for Gwinnett have been closed-out.
- Financial documentation was provided to the contractor managing the close-out.


## Ivy Preparatory Academy at Kirkwood

QBE Allotment Allocations


## Ivy Preparatory Academy at Kirkwood

## Financial Dashboard

February 2019


| Balance Sheet Summary |  |  |
| :---: | :---: | :---: |
|  | February 2019 |  |
| ASSETS |  |  |
| Current Assets |  |  |
| Checking/Savings | \$ | 791,317.05 |
| Other Current Assets |  | 1,895,706.80 |
| Total Current Assets | \$ | 2,687,023.85 |
| Fixed Assets | \$ | - |
| TOTAL ASSETS | \$ | 2,687,023.85 |

## LIABILITIES \& EQUITY

Liabilities

| Current Liabilities |  |  |
| :---: | :---: | :---: |
| Accounts Payables | \$ | 239,758.67 |
| Other Current Liabilities |  | 242,466.00 |
| Total Current Liabilties | \$ | 482,224.67 |
| Long-Term Liabilities | \$ | - |
|  | \$ | 482,224.67 |
|  | \$ | 2,204,799.18 |
| \& EQUITY | \$ | 2,687,023.85 |


| Year-to-Date Expense Ratios |  |  |
| :--- | :---: | ---: |
| $10-1000$ Instruction | $\$ 1,348,432.94$ | $42.3 \%$ |
| $10-2100$ Pupil Services | $80,697.17$ | $2.5 \%$ |
| $10-2210$ Improvement of Instruct Service | - | $0.0 \%$ |
| $10-2230$ Federal Grant Administraion | $38,793.96$ | $1.2 \%$ |
| $10-2400$ School Administration | $778,578.07$ | $24.4 \%$ |
| $10-2500$ Support Services - Business | $68,169.11$ | $2.1 \%$ |
| $10-2600$ Maint \& Operations - Plant Services | $359,386.27$ | $11.3 \%$ |
| $10-5000$ Outer Outlays | $517,155.70$ | $16.2 \%$ |
| Total 10-6000 Function Expenses - Gen Fund | $\$ \mathbf{3 , 1 9 1 , 2 1 3 . 2 2}$ | $\mathbf{1 0 0 \%}$ |


| Title IA |  |  |
| :--- | :--- | ---: |
| Income | $\$ 86,220.86$ |  |
| Expenses |  | $(86,220.86)$ |
| Surplus/Deficit | $\$$ | - |


| Title II \& Title IV |  |  |
| :--- | :--- | ---: |
| Income | $\$$ | $8,458.80$ |
| Expenses |  | $(8,458.80)$ |
| Surplus/Deficit | $\$$ | - |


| IDEA |  |  |
| :--- | :--- | ---: |
| Income | $\$$ | $61,159.29$ |
| Expenses |  | $(61,159.29)$ |
| Surplus/Deficit | $\$$ | - |


| Nutrition |  |
| :--- | :--- | ---: |
| Income | $\$$ 99,377.26 |
| Expenses | $(183,957.63)$ |
| Surplus/Deficit | $\$(84,580.37)$ |


| 21st Century |  |
| :--- | ---: |
| Income | $\$ 255,253.46$ |
| Expenses | $(269,383.34)$ |
| Surplus/Deficit | $\$(14,129.88)$ |

[^0]| Fundraising \& Field Trips |  |  |
| :--- | :--- | ---: |
| Income | $\$$ | $59,219.25$ |
| Expenses |  | $(46,588.86)$ |
| Surplus/Deficit | $\$$ | $12,630.39$ |

## Ivy Preparatory Academy at Kirkwood

February 2019


Performance Scale:
Exceeds (100 pts); Meets (75-99 pts); Does Not Meet (50-74 pts); Falls Far Below (0-49 pts.)

Note: Unrestricted Cash on Hand does not include Wilmington Bond Trust Holding of \$1,722,023 or QBE
to be refunded. Efficiency Margin based on audited financials for FY16, FY17 and FY18. Debt to Asset Ratio is based on Government-Wide Statement of Position.




| Ivy Preparatory Academy at Kirkwood <br> Donations \& Sponsorships <br> Fiscal Year 2019 |  |
| :---: | :---: |
| Governing Board |  |
| Name | YTD Total |
| Allen, Jason | 530.00 |
| Cherry, John | 650.00 |
| Epps, William | - |
| Gray, Elisha | - |
| Gray, Terra | 500.00 |
| Henderson, Kanethia | 375.64 |
| Sheppard, Mary | 300.00 |
| Tate, Victor | 500.00 |
| Thompson, Mary (former member) | 125.00 |
|  | 2,980.64 |
| Other Donations \& Sponsorships |  |
| Organization | YTD Total |
| Ed Solutions Alliance | 1,000.00 |
| FaceBook (includes Giving Tuesday) | 450.00 |
| Georgia Charter School Assoc | 380.00 |
| LeadRight (In-Kind Services | 16,000.00 |
| LifeTouch | 111.00 |
| LockDownProtectionInc. | 5,200.00 |
| Nina Gilbert | 416.44 |
| PayPal (includes Giving Tuesday) | 185.00 |
| Rossonna Juarez | 100.00 |
| The Listening Tree | 156.20 |
| Your Cause | 240.00 |
|  | 24,238.64 |
|  | 27,219.28 |

## Ivy Preparatory Academy at Kirkwood <br> Fiscal Year FY2O19

| Checks Disbursements \$10K or Greater |  |  |  |
| :---: | :---: | :---: | :---: |
| Date | Vendor | Amount | Purpose |
| 7/26/2018 | Arthur J. Gallagher | \$ 13,011.48 | Insurance downpayment |
| 8/1/2018 | Philadelphia Insurance | 20,129.00 | Insurance downpayment |
| 8/1/2018 | Wilmington Trust | 57,537.50 | Bond interest payment |
| 8/31/2018 | Pearson Education, Inc | 26,534.90 | Literacy curriculum |
| 9/14/2018 | Preferred Meals | 11,721.15 | Nutrition food vendor |
| 10/1/2018 | Dekalb County Tax Commissioner | 25,117.33 | 2018 Property Tax - October 15th Payment |
| 10/15/2018 | Preferred Meals | 17,992.67 | Nutrition food vendor |
| 10/31/2018 | Dekalb County Tax Commissioner | 25,117.33 | 2018 Property Tax - November 15th Payment |
| 10/31/2018 | Preferred Meals | 13,960.94 | Nutrition food vendor |
| 11/15/2018 | Preferred Meals | 13,566.39 | Nutrition food vendor |
| 11/30/2018 | Preferred Meals | 20,354.51 | Nutrition food vendor |
| 12/14/2018 | Preferred Meals | 20,391.68 | Nutrition food vendor |
| 2/28/2019 | Preferred Meals | 10,112.01 | Nutrition food vendor |
| 2/28/2019 | Kelly Services, Inc | 10,752.68 | Nutrition food vendor |
|  | Total | \$286,299.57 |  |

Checks require one board member signature unless recurring vendor following initial payment.


## Wilmington Trust Transactions

| Date | Vendor | Amount |  | Purpose |
| :---: | :---: | :---: | :---: | :---: |
| /27/2018 | McCarter \& English, LLP | \$ | 9,958.50 | Services rendered related to the Bond and Connections Education |
|  | Total |  | 9,958.50 |  |

## Ivy Preparatory Academy at Gwinnett

Financial Dashboard
February 2019


| Year-to-Date Expense Ratios |  |  |  |
| :--- | :---: | :---: | ---: |
| 10-1000 Instruction | $\$$ | $8,294.02$ | $\mathbf{1 9 . 9 \%}$ |
| 10-2100 Pupil Services |  | $1,222.63$ | $2.9 \%$ |
| 10-2210 Improvement of Instruct Service | $2,303.80$ | $5.5 \%$ |  |
| $10-2300$ Federal Grant Administration | - | $0.0 \%$ |  |
| $10-2400$ School Administration | $19,853.36$ | $47.7 \%$ |  |
| $10-2500$ Support Services - Business |  | $2,752.50$ | $6.6 \%$ |
| $10-2600$ Maint \& Operations - Plant Services |  | $7,192.54$ | $\mathbf{1 7 . 3 \%}$ |
| $10-5000$ Outer Outlays |  | - | $0.0 \%$ |
| Total 10-6000 Function Expenses - Gen Fund | $\$$ | $\mathbf{4 1 , 6 1 8 . 8 5}$ | $\mathbf{1 0 0 \%}$ |


| Title IA |  |  |
| :--- | :--- | ---: |
| Income | $\$$ | $2,550.00$ |
| Expenses |  | $(2,550.00)$ |
| Surplus/Deficit | $\$$ | - |


| Title II \& Title IV |  | \$ |
| :--- | :--- | :--- |
| Income | - |  |
| Expenses | \$ | - |
| Surplus/Deficit |  |  |


| IDEA |  | \$ |
| :--- | :--- | :--- |
| Income |  | - |
| Expenses | $\$$ | - |
| Surplus/Deficit |  |  |


| Nutrition |  | \$ |
| :--- | :--- | :--- |
| Income |  | - |
| Expenses | $\$$ | - |
| Surplus/Deficit |  |  |


| Fundraising \& Field Trips |  | - |
| :--- | :--- | :--- |
| Income | $\$$ | - |
| Expenses |  | - |
| Surplus/Deficit | $\$$ |  |


| Debt Ratio |  |
| :--- | ---: |
| Debt Ratio | 0.21 |


| Ivy Preparatory Academy at Gwinnett Change in Cash Position |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Account | Jul-18 | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 | Feb-19 |
| Operating | \$ 115,765.47 \$ | 140,312.00 \$ | 137,897.54 | \$ 133,775.87 | \$ 131,200.21 | \$ 119,565.83 | \$ 106,864.09 \$ | \$ 104,939.57 |
| Nutrition | 1,804.69 | 1,804.69 | 1,804.69 | 1,804.69 | 1,804.69 | 1,804.69 | 1,804.69 | 1,804.69 |
| Fundraising | 10,030.83 | 10,030.83 | 7,468.85 | 7,468.85 | 7,468.85 | 7,468.85 | 7,468.85 | 7,468.85 |
| Temp Restricted | 7,017.67 | 7,017.67 | 7,017.67 | 6,017.67 | 6,017.67 | 6,017.67 | 6,017.67 | 6,017.67 |
| PayPal | 1,224.03 | 1,224.03 | 1,224.03 | 1,224.03 | 1,224.03 | 1,224.03 | 1,224.03 | 1,224.03 |
| Total | \$ 135,842.69 \$ | 160,389.22 \$ | 155,412.78 | \$ 150,291.11 | \$ 147,715.45 \$ | \$ 136,081.07 | \$ 123,379.33 \$ | \$ 121,454.81 |
| Increase/(Decrease) | \$ | 24,546.53 \$ | $(4,976.44)$ | \$ $(5,121.67)$ | \$ $(2,575.66)$ | \$ (11,634.38) | \$ (12,701.74) \$ | \$ (1,924.52) |


[^0]:    Budget based on approved FY19 Amended Budget.

