



Proposal for Participation in the FY2022 SCSC Approved Auditor Program
STATE CHARTER SCHOOLS COMMISSION OF GEORGIA
March 7, 2022
Contact: Greg Logan and Randy Shrum

marshalljones

Certified Public Accountants

3097 E Shadowlawn Ave NE
Atlanta, GA 30305
www.marshalljones.com
404 231 2001



March 7, 2022

State Charter Schools Commission of Georgia
Candice Ball
Candice.Ball@scsc.georgia.gov

We appreciate the opportunity to submit this proposal for the State Charter Schools Commission of Georgia (SCSC) Approved Auditor Program, in order to be considered to perform the audit of the financial statements for the year ending June 30, 2022, for the thirty-seven state charter schools.

Marshall Jones is a firm with direct experience auditing Georgia Fugees Academy Charter School, as well as multiple similar charter schools within the Fulton County School System, and you will be impressed by our thoroughness, attention to detail and forward-thinking approach. We also sponsored and attended the Georgia Charter Schools Conference. We have proven our understanding of the work to be performed, and have worked within the specified delivery deadline of November 1.

It is our intention and goal to stay a trusted advisor for your organization and our team will always be ready and willing to help you. We encourage clear, timely and focused communication of any accounting, auditing, regulatory, tax or other matters affecting charter schools throughout the year. We know of no better way to build our relationship than to listen and understand what is important to management and the board of directors and how we can provide the best client service.

We strive to exceed your expectations by providing meaningful dialogue and comments on matters that may affect your operations, internal controls and financial reporting. Our team is trained, experienced and capable of serving your needs, both today and in the future. We have low turnover and are committed to quality. More information about Marshall Jones' team and audit methodology are attached. We also encourage you to visit marshalljones.com for videos and blogs and more details about our available services. Selecting an approved auditor is an important decision, and if you have any additional questions, we will be glad to meet with you at your convenience.

Sincerely,

A handwritten signature in black ink that reads 'Marshall Jones'. The signature is written in a cursive, flowing style.

Marshall Jones

Evaluation Rubric

Firm Name:

MJCO, LLC, d/b/a Marshall Jones

Firm License Number:

ACF006784

Evidence of authorization to do business in Georgia (Active Georgia CPA license):

See attached for Marshall Jones' CPA Verify Firm Report Results.

Evidence of a GAGAS Peer Review conducted within the past three (3) years:

See attached for Marshall Jones' most recent Peer Review report.

GAGAS Peer Review Rating:

See attached for Marshall Jones' peer review rating of PASS.

Evidence of at least one governmental (GAGAS) audit conducted within the past three (3) years

Number of Charter Schools audited in the past 3 years (All are also governmental GAGAS audits as well):

- Amana Academy, Inc. - 3 audit and agreed-upon procedure engagements - 6/30/2019; 6/30/2020; 6/30/2021
- Chattahoochee Hills Charter School, Inc. - 3 audit and agreed-upon procedure engagements - 6/30/2019; 6/30/2020; 6/30/2021
- Founding Fourteen, Inc. (Fulton Academy of Science and Technology) - 3 audit and agreed-upon procedure engagements - 6/30/2019; 6/30/2020; 6/30/2021
- Georgia Magnet Charter Schools Foundation, Inc. - 2 audit and agreed-upon procedure engagements - 6/30/2019 and 6/30/2020, one stand-alone consulting engagement and currently performing monthly accounting services beginning July 1, 2020
- KIPP South Fulton Academy, Inc. – 3 agreed-upon procedure engagements – 6/30/19; 6/30/20; 6/30/21

- The RISE Prep Academy - 3 audit and agreed-upon procedure engagements (previously, Latin College Preparatory Charter School, Inc, now combined with The RISE Grammar School, Inc..) - 6/30/2019; 6/30/2020; 6/30/2021
- Georgia High School for Accelerated Learning-Fulton County, Inc. (c/b/a Skyview High School)- 3 audits and agreed-upon procedure engagements- 6/30/2019; 6/30/2020; 6/30/2021
- TMSA, Incorporated (The Main Street Academy) - 3 audit and agreed-upon procedure engagements - 6/30/2019; 6/30/2020; 6/30/2021
- Georgia Fugees Academy Charter School – audit 6/30/21

Number of governmental (GAGAS) audits in the past 3 years (in addition to above):

- Georgia Agricultural Commodity Commission for Soybeans - 3 years - 6/30/2019; 6/30/2020; 6/30/2021
- Greening Youth Foundation, Inc. - 3 years - 12/31/2018; 12/31/2019; 12/31/2020
- Southeast United Dairy Industry Association (d/b/a The Dairy Alliance)- 3 years - 12/31/2019; 12/31/2020; 12/31/2021

Number of single audits (Uniform Guidance) performed in the past 3 years:

- Greening Youth Foundation, Inc. - 3 years - 12/31/2018; 12/31/2019; 12/31/2020
- Georgia Magnet Charter School Foundation, Inc. - 2 years - 6/30/2019 and 6/30/2020

Number of audit reports submitted after an entity's contracted deadline within the past three (3) audit cycles. Audit reports that were submitted late as a result of client delays or the client's poor recordkeeping shall not be included in this total.

Marshall Jones has not submitted any audit reports after an entity's contracted deadline within the past three (3) audit cycles.

Affirmative statement that the Offer commits to complete a report summary for each audit as demonstrated by Attachment C of the RFP, to provide the SCSC with material information from the audit needed to calculate a school's financial score on the SCSC Comprehensive Performance Framework

Marshall Jones commits to complete a report summary for each audit as demonstrated by Attachment C of the RFP, to provide the SCSC with material information from the audit needed to calculate a school's financial score on the SCSC Comprehensive Performance Framework.

Affirmative statement that the Offer commits to complete each audit by the school's November 1 deadline

Marshall Jones commits to complete each audit by the school's November 1 deadline.

One (1) sample report created by the firm for a state charter school or related entity

See financial audit for Amana Academy, Inc., for the year ended June 30, 2021 (separately provided via email).

Describe its ability to train the engaged school on the audit process and how to prepare for the audit so that the audit can be finalized without excessive delays

Marshall Jones has partnered with the Georgia Center for Nonprofits (GCN) to sponsor and provide content for the Nonprofit Governance Center on their new website. This is a comprehensive center for board development, management, and leadership. This branded content will be utilized for training sessions throughout the GCN Nonprofit University.

Randy Shrum has also presented on how to best prepare for an audit at the Habitat for Humanity of Georgia's Leadership and Operations Training.

Written description of firm's qualifications and abilities for performing audits that adhere to Generally Accepted Government Auditing Standards

See attachment for Marshall Jones' Qualifications of Key Individuals.

Written description of firm's methodologies and processes for performing audits that adhere to Generally Accepted Government Auditing Standards. The auditor must fairly present the financial position, results of financial operations, and cash flows in accordance with determining whether the general purpose financial statements present fairly the financial position and results of financial operations and cash flows in accordance with Generally Accepted Government Auditing Standards. The auditor must ensure that any supplementary information is fairly presented in all material respects in relation to the financial statements taken as a whole. The auditor must obtain an understanding of internal control over financial reporting sufficient to plan the audit by performing procedures to understand both the design of controls relevant to an audit of financial statements and whether they have been placed in operation, and assess control risk. The auditor must determine the compliance of an Engaged School with material requirements of rule and law. The auditor must follow up on known material findings and recommendations from previous audits. The auditor must also prepare working papers containing sufficient information to enable an experienced auditor, having no previous connection with the audit, to ascertain from them the evidence that supports the auditor's significant conclusions and judgements.

Marshall Jones uses a risk-based auditing methodology developed by audit experts with Wolters Kluwer – CCH (“KBA Methodology”) to ensure all steps listed above are properly completed. This AICPA peer reviewed methodology was designed to assist us in a) performing accurate, efficient and effective financial statement and uniform guidance audits that are compliant with auditing standards generally accepted in the United States of America and *Generally Accepted Government Auditing Standards*, b) obtaining an understanding of the entity and its environment sufficient to accurately assess the risks of material misstatement, including its internal control, c) designing and performing audit procedures that are responsive to the risks of material misstatement, and d) protecting against under-auditing and over-auditing ensuring our price includes the most efficiently and effectively used time possible.

Marshall Jones understands the rules and regulations that govern a Governmental Accounting Standards Board entity and have regularly performed financial statement audits in accordance with *Government Auditing Standards* and audits of federal award expenditures in accordance with uniform guidance. Ensuring compliance with specific uniform guidance requirements is an important objective of a Marshall Jones audit. Our procedures are tailored to assess each school’s compliance with the requirements applicable to each of its major programs, and are developed to support a low level of assessed control risk. Many of the single audit procedures will be done at the same time as the financial audit, and if issues are uncovered, they can be shared on a timely basis with management. Our six-step approach includes: Determining Type A programs, Assessing program risk, Determining applicable compliance requirements, Assessing compliance requirement risk, Completing fieldwork, and Presenting the results of the single audit.

In conjunction with the use of KBA Methodology, our firm utilizes the entire CCH auditing solution which includes ProSystem fx® Engagement, ProSystem fx® Knowledge Coach, and Accounting Research Manager. This allows to make the most out of auditing in a paperless environment and maximize the efficiency in doing so. Our audit team is supplied with high end mobile workstations and are well trained on the technologies that our firm has implemented to ensure the most efficient use of time.

A 1-page summary about the audit firm that the SCSC will submit to all state charter schools if selected as an Approved Auditor

See next page.

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Firm Qualifications and Experience

Marshall Jones was formed in 1984. The firm has demonstrated its commitment to quality audit work; the firm voluntarily joined the Private Practice Division (“the Division”) of the American Institute of Certified Public Accounts in October of 1987. Our firm employs twenty-seven professionals, including five partners. We currently serve over 100 not-for-profit entities in various capacities.

We would point you to details of our membership in Atlanta CPA Alliance, a working network alliance of 15 local Atlanta CPA firms. Marshall Jones formed this network as a way to provide considerable additional depth and breadth of our services.

To manage the flow of information and requests between our firm and your school, we have implemented the use of the secure software-as-a-service, Suralink. This consolidates all of our audit requests into one place, reducing confusion and duplication of effort, and makes fulfilling and tracking audit requests a much simpler process.

Partner, Manager and Associate Qualifications and Experience

All audit staff adhere to our firm’s professional development policy which includes the acquisition of 80 hours of CPE every two years (120 every three), sufficient to meet the requirements set forth by the AICPA. Contained within this policy is the specification that all staff assigned to government audits follow the *Generally Accepted Government Auditing Standards (GAGAS)* CPE requirements of 24 of these 80 hours being applicable *GAGAS* interpreted CPE.

See www.MarshallJones.com for a listing of Qualifications of Key Individuals, including our Audit Partners. All of our professionals, and their family members, are independent (no governance or other controlling interest issues or relationships) with relation to each state charter school and its officers and principals. No employees of Marshall Jones have received any complaints against them by the state board of accountancy or any other regulatory authority. Marshall Jones will not utilize personnel of other associations or affiliates.

Communication Process

It is our intention and goal to stay a trusted advisor for each school and our team will always be ready and willing to help you. We will never perform and bill for services without first obtaining your explicit permission. We will not bill for regular phone calls unless the length and frequency of the calls deems it necessary, at which point we will discuss billing options with you. We encourage clear, timely, and focused communication of any accounting, auditing, regulatory, tax or other matters affecting any of the state charter schools throughout the year. We know of no better way to building our school relationships than to listen and understand what is important to management and the governing board and how we can provide the best client service.

Qualifications of Key Individuals



J. Greg Logan, CPA, CITP
Managing Partner

Greg Logan graduated from the State University of West Georgia with a Bachelor's of Business Administration in Accounting. With 15 years of public accounting and auditing experience, Greg has risen to become a trusted advisor to both colleagues and clients and was named managing partner in 2019. In addition to his new duties, Greg continues to serve as the firm's senior audit partner and heads the outsourced accounting division of Marshall Jones.

Greg has provided a wide range of assurance, compliance, and consulting services across a variety of industries, but is most experienced with commercial real estate partnerships, construction, not-for-profit (including yellow book and single audits), and closely held for-profit industries.



Randy Shrum, CPA
Audit Partner

Randy joined Marshall Jones in 2020 as an Audit Partner with financial reporting expertise spanning over 25 years in public accounting with the bulk of his career focused on a large array of school clients, including The Westminster Schools, Agnes Scott College, and many Fulton County charter schools. His experience includes financial statement audits, implementation of new accounting standards, internal control assessment and improvement, governance and federal grant programs compliance. He has written and hosted several webinars on topics, including financial liquidity and cash forecasting.

Randy attended Indiana University, where he received a Bachelor of Science in Accounting. He is active in the community at a professional and civic level, serving as Audit Committee Chair of the Cobb Community Foundation, Audit Committee member of Center for Family Resources, former President of the Board of Directors of Nicholas House, a former member of the Georgia Society of Certified Public Accountants' (GSCPA) Nonprofit Taskforce Committee and Peer Review Committee, and a board member of the GSCPA Educational Foundation. Randy is also a member of the GSCPA Leadership Council and Knights of Columbus.



Nathan Lummus, CPA Audit Partner

Nathan Lummus graduated from the University of West Georgia, where he obtained a Bachelor's of Business Administration in Accounting. Nathan continued his educational goals and, in 2018, graduated from Liberty University, where he obtained a Master's of Science in Accounting.

Nathan joined Marshall Jones in January, 2007, and serves as audit partner for the firm. Nathan heads the firm's employee benefit plan practice to ensure the quality, effectiveness, and compliance of ERISA audits. He also specializes in working on many construction company audits and provides outsourced controllership services.



Hannah White, Audit Manager

Hannah graduated Magna Cum Laude with a Bachelor of Accounting in 2010, and Highest Honors with a Masters of Accounting in 2011, both degrees from the University of Tampa. Hannah started her career with Marshall Jones as an auditor in 2012. She has a significant experience serving companies in the real estate and not-for-profit industries.

Scope of Services

Projected prices for stated services are provided in the next section, and includes all costs related to providing services to the state charter school, including, but not limited to, travel, materials, and additional staffing. Single audit costs are inclusive of all major programs to be audited, regardless of the number of major programs required to be tested.

Pricing assumes maximum assistance will be provided by each and every state charter school personnel in closing the books at year-end, preparing audit schedules and account analyses and pulling documentation for our review. Should unforeseen circumstances require additional time and expense, Marshall Jones proposes a contingency amount of up to \$3,000 per engaged school, and no more than \$90,000 maximum under the contract, which represents a discount on the \$3,000 per school. Marshall Jones will never charge any amount to any client above our original engaged pricing, unless clearly communicated and approved in advance, and this has rarely, if ever, occurred.

With all new clients, there are start-up costs related to planning, development of permanent file material and documentation of policies, procedures and internal controls. We will absorb these costs as part of our commitment to building a long-term relationship with each of the SCSC's state charter schools.

Pricing Schedule
Year Ending June 30, 2022
For Each of the SCSC's Thirty-seven (37) State Charter Schools

<u>Year Ending</u>	<u>Financial Statement Audit</u>	<u>Single Audit</u>
June 30, 2022	\$10,250	\$3,000

Most Recent Peer Review Report

AJK

AJK, LLC

CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 609 □ 405 Second Street □ Manchester, GA 31818
(706) 846-8401 □ Fax (706) 846-3370

Report on the Firm's System of Quality Control

To the owners of Marshall, Jones & Co.
and the Peer Review Committee of the Georgia Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Marshall, Jones & Co. (the firm) in effect for the year ended April 30, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

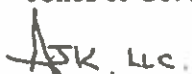
Required Selections and Considerations

Engagements selected for review included an engagement under Government Auditing Standards, including a compliance audit under the Single Audit Act, and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Marshall, Jones & Co. in effect for the year ended April 30, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Marshall, Jones & Co. has received a peer review rating of *pass*.

AJK, LLC

AJK, LLC

Manchester, Georgia

November 26, 2018

March 21, 2019

Charles Jones
Marshall, Jones & Co.
26 Lenox Pointe Ne
Atlanta, GA 30324-5620

Dear Charles Jones:

It is my pleasure to notify you that on March 21, 2019, the Georgia Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is October 31, 2021. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,



Jessica Mytrohovich
Director of Finance and Technical Services
jmytrohovich@gscpa.org 404-294-2998
Georgia Society of CPAs

cc: David Jordan

Firm Number: 900010084867

Review Number: 560888

03/07/22 18:53:57
CPAverify Firm Report Results

NAME: MJCO, LLC
STATE OF LICENSE: GA
LAST UPDATED: 2022-03-07

Address:

Business
MJCO, LLC
26 LENOX POINTE NE
ATLANTA, GA, UNITED STATES 30324
ACF006784

License/Permit/Certificate Number:

Registration Number:

License/Permit/Certificate Status:

License/Certificate Status Details:

License Type:

Basis for License:

Issue Date:

Expiration Date:

Enforcement, Non-Compliance or Disciplinary Actions:

Other Information:

ACTIVE

License has all privileges of CPA licensure.

PUBLIC ACCOUNTING FIRM

2019-01-11

2022-06-30

None Reported To This Site By The Board

Contact the Board for official verification of information.

State Board Contact Information:

GEORGIA STATE BOARD OF ACCOUNTANCY
200 PIEDMONT AVENUE SE, SUITE 1604 WEST TOWER
ATLANTA, GA 30334-9010

Phone: 404-463-0365

Email: GSBA@SAO.GA.GOV

Website: <https://gsba.georgia.gov/>

Licensee Lookup: <http://www.cpaverify.org/>

Details of Enforcement, Non-Compliance or Disciplinary Actions:

1. If "Contact State Board For Details" is displayed then the State Board has reported some type of enforcement, non-compliance or disciplinary action to this site and the State Board should be contacted for full details about the action reported.
2. If "None Reported To This Site By The Board" is displayed then the State Board provides enforcement, non-compliance and disciplinary action data to this site and none was indicated for this record.
3. If "State Does Not Provide This Type of Data At This Site" is displayed then CPAverify is not currently receiving enforcement, non-compliance or disciplinary action data for licensees in this state. Some states are limited to sharing this type of data with third party websites due to privacy laws or policies, but most State Boards offer this information on their official State Board websites.
4. Contact the State Board for official verification of all enforcement, non-compliance and disciplinary activity.

The results shown here include all data made available by participating states. Additional data about the individual or firm may exist and is not shown here for other states that are not yet participating in the CPAverify website. Please refer to the Participating States tab for more information about which states are currently sharing their licensing data for use with this website and for clarification about which states these results do not include. If the Board of Interest is not participating, you may refer to the "Contact Boards" tab where a link to every Board's website and therefore individual license lookup tool is available.