**Governance Committee Report for the July 20, 2019 Board Meeting**

**Governance Committee Members:** Maurice Baker, Howard Grant,Walt Higgins, Rewa Berry (Vice-Chair), Stephanie Shell, Panya Lei Yarber-King (Chair)

**Status Updates**

1. **Board Training** – Panya Lei Yarber-King
   1. 11 of 13 board members completed required training (Whole Board Governance, Financial Governance, Other Topics Aligned with SBOE standards)
   2. 9 of 13 exceeded required hours
   3. The clock has now started for SY2019-2020
2. **Evaluate and Assess Board/Forms** – Rewa Berry
3. **Meetings**
   1. The last governance committee meeting was April 23, 2019.
   2. Committee meetings
      1. Governance Committee meetings are on the 4th Tuesdays of each month in the John Aderhold Center for Excellence at Centennial.
      2. The next Governance Committee meeting is Tuesday, July 23, 2019 from 6 – 8 pm at Centennial.
      3. Next meeting agenda:
         1. Committee work plan
         2. New board member pipeline
         3. Board onboarding
         4. Board training
         5. Policy manual
         6. Board attendance/compliance

**Governance Committee Role & Tasks**

1. Short-term
   1. Develop a committee charter
   2. Designate a Vice Chair
   3. Confirm committee work plan and schedule
2. Medium to Long-term
   1. Monitor and maintain board-wide adherence to best practices
   2. Conduct annual board and committees’ self-assessment
   3. Periodically review board size, composition and profile
3. Annually review by-laws
4. Create calendar of cyclical board decisions
5. Monitor board member performance relative to board commitment letters
6. Develop Strategic Plan
7. Develop short and long-term succession planning
8. Recruit demographic and skills diversity among board members, including race, gender, age, skill set, perspective and experience
9. Track board term expirations
10. Support the board chair in designing and executing annual board goal-setting process
11. Identify governance committee goals and track progress
12. Recruit, onboard and train new board members
13. Develop required Board Policies – Code of Ethics, Conflict of Interest (including Annual Disclosure) and Grievance, and ensure compliance
14. Ensure compliance with the Charter Contract and the Petition
15. Confirm the specific tasks of the Committee