

Governance Committee Report for the August 22, 2022 Board Meeting

Governance Committee Members: Maurice Baker, Rewa Berry (Chair), Dr. Howard Grant, Walt Higgins (Vice-Chair), Stephanie Hodges (Principal), Jessica Olowoyo (Head of School)

Present at this Meeting: Maurice Baker, Rewa Berry (Chair), Dr. Howard Grant, Jessica Olowoyo (Head of School)

Status Updates

- 1. Designated a Vice Chair – Walt Higgins**
- 2. Create a Committee Work Plan and Schedule-**
 - **Review By Laws**
 - **Annual Board Assessments and Conflict of Interest Forms** (sending to Jasmine Spencer to distribute to Board Members)
 - **Training** (working with Ms. Olowoyo to go with best option between GCSA and Heather Robinson)
 - **Strategic Plan** (will follow the outline received by Head of School, Jessica Olowoyo; we were introduced to the new MAP data being used that will provide the detailed information per student that is also being used by APS)
 - **Board Engagement** (ask for all Board Members to be more active this year. Mrs. Spencer will provide a calendar of events for all to be aware of what is upcoming)
 - **Board Giving/ Resources** (100% participation expected from Board members to give and provide resources to support the needs of the school.
- 3. Discussions of the Committee** Dr. Grant offered books for Centennial from an organization in Washington DC; also asked for the needed information to fulfill AHA request from Centennial in getting support)
- 4. Q&A** None
- 5. Adjournment @ 12:52 PM**

Governance Committee Role & Tasks

1. Short-term
 - a. Develop a committee charter
 - b. Designate a Vice Chair
 - c. Confirm committee work plan and schedule
2. Medium to Long-term
 - a. Monitor and maintain board-wide adherence to best practices
 - b. Conduct annual board and committees' self-assessment
 - c. Periodically review board size, composition and profile
3. Annually review by-laws
4. Create calendar of cyclical board decisions
5. Monitor board member performance relative to board commitment letters
6. Develop Strategic Plan
7. Align Governance Committee description to the strategic plan and ask all committees to do the same
8. Develop short and long-term succession planning
9. Recruit demographic and skills diversity among board members, including race, gender, age, skill set, perspective and experience
10. Track board term expirations
11. Support the board chair in designing and executing annual board goal-setting process
12. Identify governance committee goals and track progress
13. Recruit, onboard and train new board members
14. Develop required Board Policies – Code of Ethics, Conflict of Interest (including Annual Disclosure) and Grievance, and ensure compliance
15. Ensure compliance with the Charter Contract and the Petition
16. Confirm the specific tasks of the Committee