

Governance Committee Report for the February 28, 2022 Board Meeting

Governance Committee Members: Maurice Baker, Howard Grant, Walt Higgins, Rewa Berry (Vice-Chair), Stephanie Hodges, Panya Lei Yarber-King (Chair)

Status Updates

1. Board Training

- a. All board members have been registered for the digital governance series.
- b. Every board member should have an email from Instructure Canvas. **Start your training today!**
- c. Board Boosts – This is an option for training as well.
- d. Whole Board Governance training – TBD.
- e. Need to validate data on training tracker:
https://docs.google.com/spreadsheets/d/14qN_MRiZtDWhh-eOYIZWrRHGQyufwQQOyt8Il6FZbiJA/edit#gid=1490980322

2. Strategic Plan – Ms. Lamar/Ms. Hodges – No update.

3. Board Giving Update

- a. Giving participation is 100%.
- b. Giving link: <https://centennialacademy.networkforgood.com/projects/138117-centennial-academy-hero-fund>

4. Board Engagement - TBD

5. Update Conflict of Interest Disclosures – Rewa Berry – No update

6. Board member commitments – Rewa Berry – No update

7. Evaluate and Assess Board/Forms – Rewa Berry

8. New Board Member Onboarding

9. Dashboard – Under development.

10. Meetings

- a. The last governance committee meeting was February 4, 2022.
 - 1. Training
 - a. Whole Board Governance training – 3 hours required
 - b. Received training tracker – it is incorrect/have asked GCSA for update
 - c. Would like to have Whole Board training March 28 or April 25
 - i. Capital campaign/fundraising dos and don'ts/adding development committee how to
 - ii. Integrating alumni and advocacy
 - iii. Charter renewal

- iv. Adjustments to CCRPI
 - v. Target setting for FY23
 - vi. Building out committees for succession planning
 - 2. Propose to not make big changes to strategic plan right now as will need to adjust CCRPI goals
 - 3. Board succession planning
- b. Committee meetings
 - i. Governance Committee meetings are on the 4th Fridays of each month (held virtually via Zoom due to COVID-19).
 - ii. The next Governance Committee meeting is Friday, December 3, 2021 at 12 noon.
 - iii. Next meeting agenda:
 - 1. Committee work plan
 - a. Board commitments
 - b. Evaluate and assess board
 - 2. Dashboard
 - 3. New board member pipeline
 - 4. Board onboarding
 - 5. Board training
 - 6. Policy manual – Dr. Grant will facilitate review for 2021.
 - 7. Board attendance/compliance

Governance Committee Role & Tasks

- 1. Short-term
 - a. Develop a committee charter
 - b. Designate a Vice Chair
 - c. Confirm committee work plan and schedule
- 2. Medium to Long-term
 - a. Monitor and maintain board-wide adherence to best practices
 - b. Conduct annual board and committees' self-assessment
 - c. Periodically review board size, composition and profile
- 3. Annually review by-laws
- 4. Create calendar of cyclical board decisions
- 5. Monitor board member performance relative to board commitment letters
- 6. Develop Strategic Plan
- 7. Align Governance Committee description to the strategic plan and ask all committees to do the same
- 8. Develop short and long-term succession planning

9. Recruit demographic and skills diversity among board members, including race, gender, age, skill set, perspective and experience
10. Track board term expirations
11. Support the board chair in designing and executing annual board goal-setting process
12. Identify governance committee goals and track progress
13. Recruit, onboard and train new board members
14. Develop required Board Policies – Code of Ethics, Conflict of Interest (including Annual Disclosure) and Grievance, and ensure compliance
15. Ensure compliance with the Charter Contract and the Petition
16. Confirm the specific tasks of the Committee