

## **Governance Committee Report for the January 24, 2022 Board Meeting**

**Governance Committee Members:** Maurice Baker, Howard Grant, Walt Higgins, Rewa Berry (Vice-Chair), Stephanie Hodges, Panya Lei Yarber-King (Chair)

### **Status Updates**

#### **1. Board Training**

- a. All board members have been registered for the digital governance series.
- b. Every board member should have an email from Instructure Canvas. **Start your training today!**
- c. Board Boosts – This is an option for training as well.
- d. Whole Board Governance training – TBD.

#### **2. Strategic Plan – Ms. Lamar/Ms. Hodges – Update at today's meeting.**

#### **3. Board Giving Update**

- a. Giving participation is 100% (last meeting we were at 71%).
- b. Time to give for SY 21-22.
- c. Giving link sent out 9/21:  
<https://centennialacademy.networkforgood.com/projects/138117-centennial-academy-hero-fund>

#### **4. Board Engagement - TBD**

#### **5. Update Conflict of Interest Disclosures – Rewa Berry – No update**

#### **6. Board member commitments – Rewa Berry – No update**

#### **7. Evaluate and Assess Board/Forms – Rewa Berry**

#### **8. New Board Member Onboarding**

- a. DocuSign forms for new board members.
- b. Additional onboarding.

#### **9. Dashboard – Under development.**

#### **10. Meetings**

- a. The last governance committee meeting was January 7, 2022.
  1. Panya will remind Board to give. – Completed
  2. Panya will follow up with Ayana at GCSA on training status.
  3. Strategic planning update planned for January 10, 2022 meeting.
  4. Maurice will reach out to United Way about potential Board members for the future and to ensure we are building a pipeline.
- b. Committee meetings
  - i. Governance Committee meetings are on the 4<sup>th</sup> Fridays of each month (held virtually via Zoom due to COVID-19).

- ii. The next Governance Committee meeting is Friday, December 3, 2021 at 12 noon.
- iii. Next meeting agenda:
  - 1. Committee work plan
  - 2. Dashboard
  - 3. New board member pipeline
  - 4. Board onboarding
  - 5. Board training
  - 6. Policy manual – Dr. Grant will facilitate review for 2021.
  - 7. Board attendance/compliance

### **Governance Committee Role & Tasks**

- 1. Short-term
  - a. Develop a committee charter
  - b. Designate a Vice Chair
  - c. Confirm committee work plan and schedule
- 2. Medium to Long-term
  - a. Monitor and maintain board-wide adherence to best practices
  - b. Conduct annual board and committees' self-assessment
  - c. Periodically review board size, composition and profile
- 3. Annually review by-laws
- 4. Create calendar of cyclical board decisions
- 5. Monitor board member performance relative to board commitment letters
- 6. Develop Strategic Plan
- 7. Align Governance Committee description to the strategic plan and ask all committees to do the same
- 8. Develop short and long-term succession planning
- 9. Recruit demographic and skills diversity among board members, including race, gender, age, skill set, perspective and experience
- 10. Track board term expirations
- 11. Support the board chair in designing and executing annual board goal-setting process
- 12. Identify governance committee goals and track progress
- 13. Recruit, onboard and train new board members
- 14. Develop required Board Policies – Code of Ethics, Conflict of Interest (including Annual Disclosure) and Grievance, and ensure compliance
- 15. Ensure compliance with the Charter Contract and the Petition
- 16. Confirm the specific tasks of the Committee