

These are unapproved minutes. The contents of them are not official record and are subject to change until they have been voted on for approval by the board.

BRICOLAGE ACADEMY
FINANCE COMMITTEE
REGULAR MEETING MINUTES
TUESDAY MAY 3RD, 2022 @4:00 PM

2426 ESPLANADE AVE

PROJECTED DURATION: 0 HOURS AND 42 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Merritt Lane	present	On Time	At Adjournment
Yvette Jones	present	On Time	At Adjournment
Melissa Carollo	present	On Time	At Adjournment
Harlan Bush	not present		
Norman Barnum	present	On Time	At Adjournment
Carolyn Chandler	present	On Time	At Adjournment
Arnel Cosey	not present		
Tiffany Harvill	present	On Time	At Adjournment

PUBLIC COMMENT

Requests for public comment will be made prior to every vote taken by the Committee Members. Members of the public are invited to sign up to speak for up to two minutes and are required to keep their comments limited and relevant to the agenda item the board is voting on.

If you have a public comment regarding the item being voted on, please use the Chat Feature, and state " I have a public comment". The moderator will announce the speaker at the appropriate time, the speaker is to self-identify, and then the moderator will unmute the audio.

Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the Committee Chair, Merritt Lane at mlane@bricolagenola.org

WELCOME TO AND CALL TO ORDER, MERRITT LANE

APPROVAL OF THE MINUTES

Approval of Finance Committee Meeting minutes from 10-26-2021

Passed Motion:

To approval the minutes from the Finance Committee Meeting om 10-26-21

By: **Melissa Carollo** Seconded by: **Norman Barnum**

Discussion:

There was no notable discussion on the motion.

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 11:10 am

Passed Motion:

Motion to adjourn

By: **Merritt Lane** Seconded by: **Norman Barnum**

Discussion:

There was no notable discussion on the motion.

FINANCE REPORT, ANNE CHAPMAN

Discussion to take place on the Bricolage Academy Financial picture through March 31, 2022.

Discussed the Disaster Recovery Plan, Technology Disaster Recovery Plan

Discussed the updated Policy and procedures manual. Questions from Merritt and Yvette about the actual manual. Members discussed suggested changes to the manual.

Darius goes over Financials. Not calling a receivable to the financials for March.

Passed Motion:

Motion to approve the updated Financial Policy and Procedures manual with all suggested changes.

By: **Melissa Carollo** Seconded by: **Yvette Jones**

Discussion:

The Finance Committee took an extensive look at the proposed updated Financial Policy and Procedures Manual. After a long discussion concerning suggested edits/ changes, the committee decided to approve the manual with the suggested edits/ changes